

# MUN Computer Science Society

## Meeting Minutes

May 28th, 2019

### Attendance

- Martin Whelan (President)
- Riley Flynn (Vice President, Executive Assistant)
- Jack Harrhy (Technology Officer)
- Ricky Hineman (Academic Officer)
- Stephen Tollenaar (Representative-at-Large)

### Agenda Topics

No agenda was prepared for this meeting.

### Other Topics

#### Role Changes

- President
  - Martin Whelan
  - Stay
- Vice President
  - Riley Flynn
  - Stay
- Technology Officer
  - Jack Harrhy
  - Stay, put position open
- Social Representative
  - Jacob Critch
  - Talk to about commitments
- Treasurer
  - Tahsin Ahmed Sakib
  - Ask if wishes to stay
- Executive Assistant
  - Riley Flynn (Interim)

- Andrew will most likely take this position
- Academic Officer
  - Ricky Hineman
  - Talk
- Event Coordinator
  - Taylor Hadfield
  - Talk to about commitments
- Sports Coordinator
  - Keegan Churchill
  - Ask if wishes to stay
- Representatives-at-Large
  - Stephen Tollenaar
    - \* Stay
  - Andrew Stacey
    - \* Might move to exec. assist

### **Responsibilities**

- President
  - “Direct the ship” better
  - Plan events
- Academic reps.
  - More academic reps needed
  - Talk to first years about exams/tutorials
- New roles
  - Bring back year reps, heavy emphasis on first year rep.

### **Events, tutorials, etc**

- 1000 and 2000 level tutorials from academic reps

### **Code Night**

- Needs to be more structured, yet still organic
- Potentially move to another night of the week
- Potentially move to bi-weekly with a “student lab” on the off weeks

### **Next two weeks**

- Get exec. to Discord.
- Finalize Automata features needed to start inviting students
  - Improve UX
  - Build UI for logging system
- Sort out bank account
- Clean and organize Google Drive
- Riley & Jack talk to coworkers about doing a talk

- Begin using Trello for planning
- Riley create individual exec accounts using Zoho
- Riley sorts out internal documentation